

Agenda for Re-Organization/Regular Meeting

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**HAMILTON TOWNSHIP SCHOOL DISTRICT
DISTRICT GOALS
2013-2015**

1. The Superintendent, in cooperation with the administrative team and teaching staff, will implement Student Growth Objectives (SGOs) which originate from data sources, such as state assessments and other supportive classroom data. These growth objectives will be used to drive instruction and measure student growth as per the requirements of TEACH NJ in the evaluation of teachers and school leaders.
2. To show an increase in the median Student Growth Percentile (SGP) and target ranges as projected by the state in mathematics and language arts literacy in the grades four through eight state assessments.
3. In an effort to deliver 21st century teaching and learning, the Superintendent, in cooperation with the administrative team , will continue to provide “one to world” tools such as chrome books, mac books, iPads, and surfaces to set the foundation for future activities in S.T.E.M., Financial Literacy, Literacy Media Technology and the NJ Core Curriculum Content Standards
4. To successfully implement the new Teacher and Leader Evaluation Systems, as stated in the NJ DOE Race to the Top 3 (RTTT3) Grant by providing staff with high quality support in order to utilize the new framework and the iObservation tool.

**Hamilton Township Public Schools
Mays Landing, New Jersey**

**Agenda for Reorganization/Regular Meeting
January 6, 2015**

Location: Davies School Library
Time: 7:00 p.m.

Page

- I. Call to Order – Daniel Smith, Board Secretary
- II. Flag Salute
- III. Notice of Advertisement of Meeting

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and the Atlantic County Record and its affiliates and a notice posted with the Township Clerk on the Bulletin Board at the following locations: Mizpah Social Services Center, Mizpah Post Office, Mays Landing Post Office, Atlantic County Library, as well as all the schools of the district. A mechanical device is being used to record this meeting and this meeting is also being video-taped.

- IV. The Board Secretary will administer the oath of office to the newly elected Board Members:

<u>Name</u>	<u>Term</u>
Eric Aiken	3 years
Derek Haye	3 years
Barbara Kupp	3 years

- V. Roll Call
- VI. Election of President

- A. Board Secretary asks for nominations for the position of President

Motioned by _____, seconded by _____, _____ is nominated for the position of President.

Are there any other nominations? _____

Motioned by _____, seconded by _____, nominations for President are closed.

A roll call for _____ as President is taken.

VII. Meeting turned over to the President

VIII. Election of Vice President.

- A. _____ assumed the President's chair and called for nominations for the position of Vice President.

Motioned by _____, seconded by _____, _____ is nominated for the position of Vice President.

Are there any other nominations? _____

Motioned by _____, seconded by _____, nominations for Vice President are closed.

A roll call for _____ as Vice President is taken.

IX. Reorganization

A. Meeting Dates, Times and Place

Motion requested to approve the dates and times of Regular Board of Education Meetings (attachment IX-A). These meetings will be held at the William Davies Middle School, 1876 Dr. Dennis Foreman Drive, Mays Landing, NJ. 8
Motion _____ Second _____ Vote _____

B. New Jersey School Board Member Code of Ethics

Motion requested to approve the New Jersey School Board Member Code of Ethics (attachment IX-B). 9
Motion _____ Second _____ Vote _____

C. Official results of the Annual School Board Election held on November 4, 2014 (attachment IX-C). 11

	<u>Name</u>	<u># of Votes</u>
Three Year Term:	Eric Aiken	1,900
	Derek Haye	1,890
	Barbara Kupp	2,308

X. Approval of Minutes

- | | | |
|--------|---|----|
| Action | 1. Regular and Executive sessions of the meeting of November 18, 2014(attachment Minutes-1).
Motion_____Second_____Vote_____ | 12 |
| Action | 2. Regular and Executive sessions of the meeting of December 2, 2014(attachment Minutes-2).
Motion_____Second_____Vote_____ | 36 |

XI. Correspondence

XII. Receive comments from the public on tonight's agenda items in accordance with the Board's policy on participation at Board meeting

XIII. Board Member Comments

XIV. Superintendent/Staff Reports

A. Information Items

1. Dates to Remember

- January 6, 2015 – Regular and Re-Organization Meeting – Davies School – 7:00 p.m.
- January 19, 2015 – Schools Closed – Martin Luther King Day
- January 20, 2015 – Board of Education Meeting – Davies School – 7:00 p.m.
- February 3, 2015 – Board of Education Meeting – Davies School – 7:00 p.m.
- February 11, 2015 – Board Retreat– Board Office – 6:00 p.m.
- February 12, 2015 – Early Dismissal for Students – Staff PD
- February 13, 2015 – Schools Closed for Students – Staff PD
- February 16, 2015 – Schools Closed – President's Day
- February 17, 2015 – Board of Education Meeting – Davies School – 7:00 p.m.
- February 21, 2015 (*Tentative*) – Budget Workshop – Davies School – 10:00 a.m.

FYI

F. Report on Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drug Abuse:

*Presented By: Russell Clark, Affirmative Action Office
and Anti-Bullying Coordinator*

XV. Committees and Recommendations

A. Facilities Committee - _____

B. Curriculum Committee - _____

C. Finance Committee - _____

D. Personnel/Negotiations Committee - _____

All personnel actions are being taken by the recommendation of the Superintendent.

Action **1. Motion to approve district substitutes for the 2014-2015 school year (attachment Personnel-1). 51**
Motion_____Second_____Vote_____

Action **2. Motion to approve Elizabeth Connell as a full-time, 10 month Davies School teacher for the period February 23, 2015 through June 30, 2015, M.A., Step 1, with a total annual salary of \$53,275.00, pro-rated (attachment Personnel-2). 52**

Miss Connell is a replacement for Christy Morrison who will be on a maternity leave of Absence.

Motion_____Second_____Vote_____

Action **3. Motion to approve homebound instruction for the 2014-2015 school year (attachment Personnel-3). 60**
Motion_____Second_____Vote_____

Action **4. Motion to approve the following Mentors for the 2014-2015 school year:**

- Charlotte Hopkins for Elizabeth Connell at Davies**
- Ann Marie Benson for Christine Johnson at Davies**

Motion_____Second_____Vote_____

E. Policy Committee - _____

F. Transportation Committee - _____

XVI. Resolutions

XVII. Solicitor's Report

XVIII. Unfinished Business

XIX. New Business (consideration of additional items that may be properly presented to the Board of Education at this time)

Action 1. Motion to approve the NJQSAC District Performance 61
Reviews for the 2014-2015 school year for submission to
the State of New Jersey by January 15, 2015 (attachment
XIX-1).
Motion_____Second_____Vote_____

Action 2. Motion to approve the September to December, 2014
Report on Violence, Vandalism, Harassment,
Intimidation, Bullying, Alcohol and Other Drug Abuse
as presented.
Motion_____Second_____Vote_____

XX. Receive comments from the public in accordance with the Board's policy on participation at Board meeting

XXI. Adjournment

IX-A

**BOARD OF EDUCATION OF THE TOWNSHIP OF HAMILTON
ATLANTIC COUNTY, NEW JERSEY
ANNUAL NOTICE OF BOARD MEETINGS
2015-2016**

Please be advised that the Board of Education of the Township of Hamilton, Atlantic County, New Jersey, will meet in the Library located in the William Davies Middle School, 1876 Dr. Dennis Foreman Drive, Mays Landing, New Jersey. All regular monthly meetings will be held at 7:00 p.m. on the first and third Tuesday of each month, unless otherwise noted. The meeting dates are:

Tuesday, January 6, 2015 (Regular and Re-Organization Meeting)
January 20, 2015
Tuesday, February 3, 2015
Tuesday, February 17, 2015
Saturday, February 21, 2015 (Tentative) – Budget Workshop
Tuesday, March 3, 2014
Tuesday, March 24, 2014 (Regular Meeting and Public Hearing on the Budget)
Tuesday, April 21, 2015
Tuesday, May 5, 2015
Tuesday, May 19, 2015
Tuesday June 2, 2015
Tuesday, June 16, 2015
Tuesday, July 7, 2015
Tuesday July 21, 2015
Tuesday, August 4, 2015
Tuesday, August 18, 2015
Tuesday, September 1, 2015
Tuesday, September 15, 2015
Tuesday, October 6, 2015
Tuesday, October 20, 2015
Tuesday, November 17, 2015
Tuesday, December 1, 2015
Tuesday, December 15, 2015
Tuesday, January 5, 2016 (Regular and Re-Organization Meeting)

**Daniel Smith
Board Secretary**

January, 2015

New Jersey Statutes Annotated

Title 18A. Education

Subtitle 5. School Districts

Part 3. Boards of Education

Chapter 12. Members of Boards of Education

Article 6. Standards of Ethical Conduct (Refs & Annos)

N.J.S.A. 18A:12-24.1

18A:12-24.1. Code of Ethics for School Board Members

Effective: July 26, 2001

Currentness

A school board member shall abide by the following Code of Ethics for School Board Members:

- a. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- c. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- e. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.

j. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

Credits

L.2001, c. 178, § 5, eff. July 26, 2001.

N. J. S. A. 18A:12-24.1, NJ ST 18A:12-24.1

Current with laws effective through L.2012, c. 80 and J.R. No. 5.

End of Document

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1X-C

Township of Hamilton
General Election - November 4, 2014
Prepared by the Office of Edward P. McGettigan

Ward District	Members of the Local Board of Education						Public Question #1		Public Question #2		Public Count				
	James P. Erickson	Derek Haye	Amy Hassa	Barbara E. Kupp	George Hassa	Eric Aiken	Yes	No	Yes	No	Total Machine Count	Total Vote by Mail	Total Provisional Count	Total Emergency Count	Total Public Count
D-1	140	179	161	223	119	184	304	182	269	206	522	189	14		725
D-2	161	184	167	232	133	200	336	208	274	265	585				585
D-3	92	97	75	98	47	93	151	157	167	139	364				364
D-4	96	74	70	77	27	50	148	144	178	76	400	316	26		742
D-5	75	104	61	109	27	96	155	130	143	125	360				360
D-6	132	112	101	146	55	112	198	188	213	170	452				452
D-7	172	170	163	211	124	164	320	199	308	202	560				560
D-8	127	238	118	284	115	260	342	203	324	224	587				587
D-9	145	149	164	177	116	144	285	198	299	181	534				534
D-10	157	74	185	100	107	74	280	140	219	200	496				496
D-11	119	102	95	99	53	74	145	177	166	131	423				423
D-12	105	121	120	168	97	136	230	156	227	153	423				423
D-13	157	82	150	94	106	69	194	155	182	154	420				420
Total	1,678	1,686	1,630	2,018	1,126	1,656	3,088	2,237	2,969	2,226	6,126	505	40	0	6,671
Vote by Mail	173	193	153	274	107	231	304	152	298	162					
Provisionals	17	11	11	16	6	13	16	19	20	15					
Hand Count							1	1	2	0					
Grand Total	1,868	1,890	1,794	2,308	1,239	1,900	3,409	2,409	3,289	2,403					

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**MINUTES OF THE REGULAR SESSION MEETING
OF THE BOARD OF EDUCATION
HELD ON NOVEMBER 18, 2014
HAMILTON TOWNSHIP PUBLIC SCHOOLS
Mays Landing, New Jersey
William Davies Middle School Library**

The Regular Meeting of the Hamilton Township Board of Education was called to order at 7:01 p.m. in the Michael H. Duberson Memorial Library at the William Davies Middle School by Dr. Anne Erickson.

**Call
To
Order**

Anne Erickson led the Pledge of Allegiance.

**Pledge of
Allegiance**

ANNUAL NOTICE OF MEETING

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and the Atlantic County Record and its affiliates and a notice posted with the Township Clerk on the Bulletin Board at the following locations: Mizpah Social Services Center, Mizpah Post Office, Mays Landing Post Office, Atlantic County Library as well as all the schools of the district. A mechanical device is being used to both audio-tape and video-tape this meeting.

The following members answered roll call: Mr. Eric Aiken, Mrs. Stephanie Buchanan, Mrs. Peggy Capone, Mr. Greg Cassidy, Mr. Greg Ciambrone, Mrs. Amelia Francis, Mrs. Kim Melton, Mr. John Sacchinelli and Dr. Anne Erickson. Quorum present.

**Roll
Call**

Members Absent: None

Also present Dr. Michelle Cappelluti: Superintendent of Schools
were: Mr. Daniel Smith: Board Secretary
 Mr. Eric Goldstein: Solicitor

Dr. Erickson asked for a moment of silence for the passing of one of our eighth grade students, Preslee Nimley.

G. Synopsis of the Audit for FY2013, as per attachment IX-G.

Presented by: Carol Kiniry of Ford, Scott & Associates, LLC

V. APPROVAL OF MINUTES

1. Regular and executive session minutes of the meeting of October 7, 2014, as per attachment Minutes-1.

2. Regular session minutes of the Special Meeting of October 15, 2014, as per attachment Minutes-2.
3. Regular and executive session minutes of the meeting of October 21, 2014, as per attachment Minutes-3.

VII. CORRESPONDENCE

Dr. Cappelluti read a note from the Davies Girls Field Hockey Team, thanking the Board for it's' support this past season.

VIII. PUBLIC COMMENTS

None

IX. BOARD MEMBER COMMENTS

Dr. Erickson wanted to remind everyone about the County meeting to be held In Somers Point. She also let everyone know that the County Executive Superintendent will be leaving at the end of December. Dr. Erickson also stated that there was a nice showing by students at the Veteran's Day Ceremony. She also noted the Parent Camp was a nice event and thanked Mr. Santilli and the PTA for all of their work.

Mr. Sacchinelli noted there will be a facilities committee meeting on November 19, 2014 and a group will be in to discuss possible uses for the Duberson School. He also congratulated Mr. Aiken, Mrs. Kupp, Mr. Haye and Mrs. Capone on their election wins.

Mrs. Capone noted that it is not appropriate to only let parents in the building for one hour during American Education Week. She noted it is important for parents to know what students are doing and recommended that the Board look into changing that policy for next year.

Mrs. Capone also noted that almost all of the Board Members are paperless and urged the Board to adapt to technology.

Mr. Aiken thanked everyone in the community for supporting him, Mrs. Kupp and Mr. Haye. Mr. Aiken noted that he looks forward to working with everyone on the Board.

X. SUPERINTENDENT/STAFF REPORTS

(A) Information Items

1. Dates to Remember

- a. November 18, 2014 – Board of Education Meeting – Davies School – 7:00 p.m.
- b. November 27-28, 2014 – Thanksgiving Holiday – Schools Closed
- c. December 2, 2014 – Curriculum Committee Meeting – Davies School –

- 6:00 p.m.
- d. December 2, 2014 – Board of Education Meeting – Davies School – 7:00 p.m.
 - e. December 11, 2014 – Personnel Committee Meeting – Board Office – 4:15 p.m.
 - f. December 16, 2014 – Board of Education Meeting – Davies School – 7:00 p.m.
- (B) Registration/Transfer Statistics for the Month of September and October 2014, as per attachment IX-B.
- (C) Enrollment for the month of October, 2014, as per attachment IX-C.
- (D) Harassment, Intimidation and Bullying Incident Log, as per attachment IX-D.
- (E) Student Discipline Reports for the months of September and October, 2014, as per attachment IX-E.
- (F) Holiday Concerts:
- ♪ Davies School:
- December 4, 2014 – 7:00 p.m. at the Hess School
- ♪ Hess School
- December 11, 2014 – 7:00 p.m. at the Hess School

COMMITTEES AND RECOMMENDATIONS

BUILDING/FACILITIES COMMITTEE – Mr. Sacchinelli

Motion by Mr. Sacchinelli, seconded by Mr. Cassidy, to approve the following motion, as presented:

1. To approve the 2014-2015 Emergency Management Plan, as per attachment Facilities-1.

Mrs. Capone asked if there was discussion to address issues with the evacuation last year. Mr. Sacchinelli noted that there were no changes made, but it could be looked in to. Dr. Erickson suggested pulling the item for further review.

Mr. Sacchinelli withdrew his motion for approval. Mr. Cassidy agreed to the withdrawal.

CURRICULUM COMMITTEE – Mrs. Melton

Motion by Mrs. Melton, seconded by Mr. Cassidy, to approve the following motions, as presented:

1. To approve local and grant funded extra-curricular activities and staff stipends for the 2014-2015 school year, as per attachment Curriculum-1.
2. To approve the 2014-2015 Progress Targets Action Plans (ELA & Math) for the Hess & Davies Schools, as per attachment Curriculum-2.

Mrs. Capone suggested tabling item #2 so the Board could review the results and corrective actions. Dr. Cappelluti noted that the principals created the action plans; which are not created by the Board.

Mrs. Capone noted that the committee was informed that the corrective action plan is the same as last year; which she found troubling. She does not feel the plan is working. Dr. Cappelluti noted that results are steady across the State.

Dr. Erickson noted that the Board has not achieved its' goal and something is not working. Dr. Cappelluti noted that a plan is in place and the administration knows that it must improve.

Dr. Erickson noted that it would have been useful to share the data with the full Board and not just the committee.

Roll Call Vote: Eight in favor #1: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciabrone, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. Nay: Mrs. Francis. (8-1-0)

Six in favor #2: Mr. Aiken, Mrs. Buchanan, Mr. Cassidy, Mr. Ciambrone, Mrs. Melton, and Mr. Sacchinelli. Nay: Mrs. Capone, Mrs. Francis and Dr. Erickson. (6-3-0) (Vote changed as per December 2, 2014 Board meeting. Mrs. Capone changed vote from Yes to No)

FINANCE COMMITTEE – Mrs. Capone

Motion by Mrs. Capone, seconded by Mr. Sacchinelli, to approve the following motions, as presented:

1. To accept the FY2013-2014 Audit as presented.
2. To approve the Corrective Action Plan after review and discussion of the recommendations as listed in the Auditor's Management Report on Administrative Findings, Financial Compliance and Performance, dated June 30, 2014, as per attachment Finance-2.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

Motion by Mrs. Capone, seconded by Mr. Sacchinelli, to approve the following motion, as presented:

3. To approve the Report of Receipts and Expenditures in accordance with 18A:17-8 and 18A:17-9 for the month of September 30, 2014. The Report of Receipts and Expenditures and the Secretary's Report are in agreement for the month of September, 2014, as per attachment Finance-3.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

Motion by Mrs. Capone, seconded by Mrs. Buchanan, to approve the following motion, as presented:

4. To approve the Board Secretary's Report for the period ending September 30, 2014. Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Hamilton Township Board of Education certifies that as of September 30, 2014, and after review of the Secretary's Monthly Financial appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, as per attachment Finance-4.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

The following items have been included as informational items:

5. Interest Income for the month of September, 2014, as per attachment Finance-5.
6. Receipts for the month of September, 2014, as per attachment Finance-6.
7. Refunds for the month of September, 2014, as per attachment Finance-7.
8. Capital Reserve Interest for the month of September. 2014, as per attachment Finance-8.
9. Rental Income for the month of September, 2014, as per attachment Finance-9.
10. The monthly Budget Summary Report for September, 2014 has been filed by the Board Secretary with the Hamilton Township Board of Education, as per attachment Finance-11.
11. The monthly Budget Summary Report for September, 2014 has been filed by the Board

Secretary with the Hamilton Township Board of
Education, as per attachment Finance-11.

Motion by Mrs. Capone, seconded by Mrs. Buchanan, to approve the following motion, as presented:

12. To approve budget transfers in the amount of \$874,343.00, as per attachment Finance-12.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

Motion by Mrs. Capone, seconded by Mr. Sacchinelli, to approve the following motion, as presented:

13. To accept the Superintendent's and Board Secretary's certification that they have reviewed all bills and purchase orders which are listed on the bill list, and hereby certify to the Board of Education that all purchase orders are sufficiently encumbered to cover the submitted bills, and further that all goods and services have been previously received.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

The following item has been included as an informational item:

14. Purchase orders issued for services, supplies and equipment in the amount of \$801,894.26, as per attachment Finance-14.

Motion by Mrs. Capone, seconded by Mr. Sacchinelli, to approve the following motions, as presented:

15. To approve the following bills and payroll in the total amount of \$5,957,328.89, as per attachment Finance-15:

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
10	General Fund	\$787.00
10	General Fund/Payroll	319,721.44

11	Current Expense	1,877,688.26
11	Current Expense/Payroll	3,242,713.90
12	Capital Outlay	155,928.13
20	Special Revenue	111,635.57
20	Special Revenue/Payroll	69,089.19
50	Cafeteria	144,890.33
50	Kids' Corner	11,253.17
50	Community Education	6,916.67
50	Camp Blue Star	16,705.23

16. To approve staff attendance at seminars, workshops and conferences, including costs related to applicable reimbursable expenses, during the 2014-2015 school year, as per attachment Finance-16.
17. To approve a Tuition Contract with Y.A.L.E. School East, Inc., for one (1) student beginning September 25, 2014 (169/billable days) at a cost of \$272.69/per diem for educational services and \$178.57/per diem for extraordinary services.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

Motion by Mrs. Capone, seconded by Mr. Cassidy, to approve the following motions, as presented:

18. To approve Tuition Contracts between the Gloucester County Special Services School District and the Hamilton Township School District for the 2014-2015 school year as follows:

One-on-One Aides	\$35,280.00/each (2 students) total of \$70,560.00
Multiply Disabled	\$35,100.00 (1 student)
Auditory Impaired	\$44,280.00 (1 student)

19. To approve Tuition Contracts between the Galloway Township School District and the Hamilton Township School District for the 2014-2015 school year as follows:

- One (1) visually impaired student for 180/days @ \$105.34 per diem for a total cost of \$18,961.00
- Two (2) regular education students for 180/days @ \$75.51 per diem for a total cost of \$27,183.60

20. To approve a Tuition Contract between the Egg Harbor Township Board of Education and the Hamilton Township Board of Education for one (1) student for the 2014-2015 school year at a cost of \$65.72/per diem for 180/days for a total cost of \$11,830.00.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

Motion by Mrs. Capone, seconded by Mrs. Buchanan, to approve the following motions, as presented:

21. To approve and submit the FY2015 Amended IDEA Application to include FY2014 carryover funds in the following amounts (all carryover funds are nonpublic), as per attachment Finance-21:

	<u>Original Funds</u>	<u>Carryover</u>	<u>Total</u>
IDEA-Basic	\$796,433.00	\$2,807.00	\$799,240.00
IDEA-Preschool	<u>30,827.00</u>	<u>0.00</u>	<u>30,827.00</u>
	\$827,260.00	\$2,807.00	\$830,067.00

22. To approve Resolution #86, Transfer to Debt Service, as per attachment Finance-22.
23. To approve a Professional Services Agreement between the Hamilton Township Board of Education and Gloucester County Special Services School District for an Educational Interpreter with Sign Language, for one student for 2.5 days/week (.5 day/5 days/week), at the rate of \$437.00/day for 90/days for a total cost of \$39,330.00 for 2014-2015 school year.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan,

Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

Motion by Mrs. Capone, seconded by Mr. Sacchinelli, to approve the following motion, as presented:

24. To approve Resolution #87, Transfer from Capital Reserve for the Shaner Window Replacement Project and the Completion of the HESS ATC Project, as per attachment Finance-24.
25. To approve an Amendment to the District's Network Services Agreement with Comcast Business Communications, LLC for a services upgrade in an additional \$465.45/month for the remainder of the Agreement, as per attachment Finance-25.
26. To authorize the School Business Administrator to utilize GovDeals Inc., an online government surplus auction service, for the sale of surplus property in accordance with the terms and conditions of State Contract T-2581, as per attachment Finance-26 (items being auctioned.)

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

Motion by Mrs. Capone, seconded by Mr. Sacchinelli, to approve the following motion, as presented:

27. To approve an Agreement between All Source Recruiting Group, Inc., d/b/a Ardor Health Solutions and the Hamilton Township School District for professional Healthcare supplemental staffing services on an as needed basis for the 2014-2015 school year, as per attachment Finance-

27.

Roll Call Vote: All in favor: Mr. Aiken,
Mrs. Buchanan, Mrs. Capone, Mr.
Cassidy, Mr. Ciambrone, Mrs. Francis,
Mrs. Melton, Mr. Sacchinelli, and Dr.
Erickson. (9-0-0)

PERSONNEL /NEGOTIATIONS COMMITTEE – Mr. Aiken

All personnel actions are being taken by the recommendation of the Superintendent in accordance with 18A.

Motion by Mr. Aiken, seconded by Mr. Sacchinelli, to approve the following motions, as presented:

1. To approve district substitutes for the 2014-2015 school year, as per attachment Personnel-1.
2. To approve homebound instruction for the 2014-2015 school year, as per attachment Personnel-2.
3. To approve a fieldwork placement for the 2014-2015 school year, as per attachment Personnel-3.
4. To accept a resignation notice from Kristopher Cleary, Speech Language Specialist effective October 20, 2014 with his last date of employment to be January 23, 2015, as per attachment Personnel-4.
5. To approve an intermittent Family Medical Leave of Absence for Kelly Petrucci, Shaner School teacher for the 2014-2015 school year beginning on November 3, 2014, as per attachment Personnel-5.
6. To approve a maternity leave of absence for Christy Morrison, Davies School teacher. Mrs. Morrison is requesting to use her sick time from February 26, 2015 through April 10, 2015 and New Jersey Family Leave from April 13, 2015 to the end of the school year with a

return to work date of September 1, 2015, as per attachment Personnel-6.

7. To approve a maternity leave of absence for Nicole Meile, Davies School teacher. Mrs. Meile is requesting to use her sick time from January 13, 2015 through February 23, 2015, and Family Medical Leave from February 24, 2015 through March 17, 2015 and New Jersey Family Leave from March 18, 2015 through May 31, 2015 with a return to work date of June 2, 2015, as per attachment Personnel-7.

Roll Call Vote: Seven in favor #1: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Melton, and Mr. Sacchinelli. Nay: Mrs. Francis and Dr. Erickson. (7-2-0)

All in favor #2, #3, #5, #6 & #7: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

Eight in favor #4: Mr. Aiken, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. Nay: Mrs. Buchanan. (8-1-0)

Motion by Mr. Aiken, seconded by Mr. Sacchinelli, to approve the following motions, as presented:

8. To rescind an offer of employment for Michael Quintieri effective November 3, 2014.
9. To approve the termination of Ciera Dattalo for abandonment of duty effective November 3, 2014.
10. To approve Carrie Torres as a full-time, 10/month Shaner School ESL teacher for the period November 20, 2014 through April 8, 2015, B.A., Step 1, with a total annual salary of \$50,000.00, pro-rated, as per attachment Personnel-10.

Ms. Torres is a replacement for Jessica Newkirk who is on a maternity leave of absence.

11. To approve Kelly Maslanik as a full-time, 10/month Shaner School Speech Language Specialist for the period January 21, 2015 through June 30, 2015, M.A., Step 1, with a total annual salary of \$53,275.00, pro-rated, as per attachment Personnel-11.

Ms. Maslanik is a replacement for Kristopher Cleary who has resigned.

12. To approve Bambi Cannuscio as a part-time, 29 hours/week Hess School paraprofessional for the period November 20, 2014 through June 30, 2015, Paraprofessional Guide, Step 1, with a total annual salary of \$15,979.00, pro-rated, as per attachment Personnel-12.

Ms. Cannuscio is a replacement for Ciera D'Attolo who has been terminated.

Roll Call Vote: All in favor #8, #10 & #11: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson.
(9-0-0)

Eight in favor #9: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambone, Mrs. Francis, Mrs. Melton, and Mr. Sacchinelli. Abstained: Dr. Erickson. (8-0-1)

Seven in favor #12: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mrs. Francis, Mrs. Melton, and Mr. Sacchinelli. Abstained: Mr. Ciambone and Dr. Erickson.
(7-0-2)

Motion by Mr. Aiken, seconded by Mr. Sacchinelli, to approve the following motions, as presented:

13. To approve Claudia Sobkiw as a part-time, 29

hours/week Shaner School paraprofessional for the period November 20, 2014 through June 30, 2015, Paraprofessional Guide, Step 1, with a total annual salary of \$15,979.00, pro-rated (attachment Personnel-13).

Ms. Sobkiw is a replacement for Lisa Johnson who has resigned.

14. To approve the in-house transfer of Deborah Cantz, Paraprofessional from Hess School to Shaner School effective November 20, 2014, as per attachment Personnel-14.
15. To approve a maternity leave of absence for Lauren Graff, Shaner School teacher. Mrs. Graff is requesting to use her sick time from February 11, 2015 through March 11, 2015 and New Jersey Family Leave from March 12, 2015 through April 1, 2015 with a return to work date of April 8, 2015, as per attachment Personnel-15.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

POLICY COMMITTEE – Mrs. Buchanan

Motion by Mrs. Buchanan, seconded by Mr. Cassidy, to approve the following motions, as presented:

1. To approve Policy #0157 – Board of Education Website on second reading.
2. To approve Policy #3283 – Electronic Communications between Teaching Staff Members and Students on second reading.
3. To approve Policy #4283 – Electronic Communications between Support Staff Members and Students on second reading, as per attachment Policy-3.

Roll Call Vote: Eight in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, and Mr. Sacchinelli. Abstained: Dr. Erickson. (8-0-1)

Motion by Mrs. Buchanan, seconded by Mr. Sacchinelli, to approve the following motions, as presented:

4. To approve Policy #5516 – Use of Electronic Communication and Recording Devices on second reading.
5. To approve Policy #5611 – Removal of Students for Firearms Offenses on second reading.
6. To approve Regulation #5611 – Removal of Students for Firearms Offenses on second reading
7. To approve Policy #5612 – Assaults on District Board of Education Members or Employees on second reading.
8. To approve Regulation #5612 – Assaults on District Board of Education Members or Employees on second reading.
9. To approve Policy #5613 – Removal of Students for Assaults with Weapons Offenses on second reading.
10. To approve Regulation #5613 – Removal of Students for Assaults with Weapons Offenses on second reading.
11. To approve Policy #5620 – Expulsion on second reading.
12. To approve the abolishment of Policy #1522 – School-level Planning on first reading.
13. To approve Policy #5305 – Health Services Personnel on first reading, as per attachment Policy-13.

Roll Call Vote: Eight in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr.

Ciambrone, Mrs. Francis, Mrs. Melton, and Mr.
Sacchinelli. Abstained: Dr. Erickson. (8-0-1)

Motion by Mrs. Buchanan, seconded by Mr. Sacchinelli, to approve the following motions, as presented:

14. To approve Policy #5306 – Health Services to Nonpublic Schools on first reading, as per attachment Policy-14.
15. To approve Regulation #5306 – Health Services to Nonpublic Schools on first reading, as per attachment Policy-15.
16. To approve Policy #5308 – Student Health Records on first reading, as per attachment Policy-16.
17. To approve Regulation #5308 – Student Health Records on first reading, as per attachment Policy-17.
18. To approve Policy # 5310 – Health Services on first reading, as per attachment Policy-18.
19. To approve Regulation #5310 – Health Services on first reading, as per attachment Policy-19.
20. To approve Policy #5339 – Screening for Dyslexia on first reading, as per attachment Policy-20.
21. To approve Policy #5530 – Substance Abuse on first reading, as per attachment Policy-21.
22. To approve Regulation #5530 – Substance Abuse on first reading, as per attachment Policy-22.
23. To approve Policy #5600 – Student Discipline/Code Conduct on first reading, as per attachment Policy-23.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

Motion by Mrs. Buchanan, seconded by Mr. Cassidy, to approve the following motion, as presented:

24. To approve Regulation #5600 – Student Discipline/Code of Conduct on first reading, as per attachment Policy-24.
25. To approve Policy #8505 – Wellness Policy/Nutrient Standards for Meals and Other Foods on first reading, as per attachment Policy-25.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (9-0-0)

TRANSPORTATION COMMITTEE – Mr. Ciambrone

Motion by Mr. Ciambrone, seconded by Mr. Cassidy, to approve the following motions, as presented:

1. To approve district Bus Routes for the 2014-2015 school year.
2. To approve club/activity trips for the 2014-2015 school year, as per attachment Transportation-2.
3. To approve a jointure contract between Atlantic County Special Services School District and the Hamilton Township School District for the 2014-2015 school year for twelve Hamilton Township students being transported to ACSSSD and YALE Northfield at a total cost \$93,608.70 with the breakdown as follows, as per attachment Transportation-3:

<u>Route#</u>	<u>Destination</u>	<u># of HT Students</u>	<u>Cost</u>
BUENA1	ACSSSD	3	\$28,749.50
BUENA2	ACSSSD	5	30,047.70
HS1B	ACSSSD	1	8,586.00
YALE1	YALE NORTHFIELD	3	26,225.50

Motion by Dr. Erickson to table item #1. No second.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan,

Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs.
Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson
(9-0-0)

The following item has been included as an informational item:

4. School Bus Emergency Evacuation Drill Reports for the Davies, Hess and Shaner Schools, as per attachment Transportation-4.

RESOLUTIONS

Motion by Dr. Erickson, seconded by Mrs. Capone to approve the following motion, as presented:

To approve a Resolution for Sustainable Jersey for Schools, as per attachment Resolution-1.

Roll Call Vote: All in favor. Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr. Ciambrone, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli and Dr. Erickson.
(9-0-0)

SOLICITOR'S REPORT

None

UNFINISHED BUSINESS

Mrs. Francis stated that she would like to discuss an issue concerning the minutes; which will need to be discussed in Executive Session.

NEW BUSINESS

Mrs. Capone noted that she recently attended a PTA meeting and it was brought to her attention that fundraising is not what they expect it to be. She would like to see school photographs be used as a fundraising opportunity. Mrs. Capone would like to allow the PTA to look into this further.

Mrs. Capone asked what the status is regarding RFP's for architectural services. Mr. Smith informed her that the RFP has been advertised and this will be discussed at the December Finance Committee meeting.

Mrs. Capone also noted that she has heard of states that do not support the CORE Standards. She asked if the Board would be interested in hearing a different point of view. Mrs. Capone stated that she will bring this to the attention of the Curriculum Committee.

UNFINISHED BUSINESS:

Mrs. Capone stated that the vote regarding the attendance issue at the last Board meeting is not valid because the person who was being addressed also voted. She also feels that the two Board members who motioned the item were conflicted due to their own less than stellar attendance. Mrs. Capone would like to take the vote again.

Motion by Mrs. Capone to re-vote on the issue of board member attendance.

Mr. Aiken asked Mr. Goldstein if the vote was done properly. Mr. Goldstein noted that the vote was to end the attendance issue, not to remove the member from the Board. He stated that there was never a motion or a second to move forward with a hearing. Mr. Goldstein noted that the statute does not state who can make a motion, and he feels it is Mrs. Capone's opinion that the two people who motioned are not able to do so.

Mr. Aiken noted that the vote was to accept the Board member's reasons for not attending the meetings in question, and he feels this issue needs to be dropped.

Mr. Goldstein noted that he feels this is only Mrs. Capone's opinion and Mrs. Melton has a constitutional right to vote on the motion.

Dr. Erickson asked if there was a second on the original motion made by Mrs. Capone. There was no response from the Board Members.

PUBLIC COMMENTS

Shannon Branca had a question regarding the Genesis program. She noted that the younger grades do not use this program as often as the Davies School. She would like to know what would be a reasonable amount of time for a teacher to update grades. Dr. Cappelluti noted that it should certainly be done within a reasonable amount of time. Mr. Santilli stated that he would address the issue.

Mrs. Branca also noted that the morning drop off at the Hess School was horrendous. She noted that both lanes on Babcock Road were blocked. Dr. Cappelluti stated that she will look into the situation with the SRAO's. She did note that

there were several activities taking place at the same time.

Mr. Santilli wanted to thank the Board for passing the resolution for Sustainable Jersey. He would like to request information to be passed along to Dr. Cappelluti regarding schools in the state that are doing well.

EXECUTIVE SESSION

Motion by Dr. Erickson, seconded by Mr. Cassidy, to enter into Executive session.

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of:

- Matters rendered confidential by nature of law – HIB Reports
- HTEA Grievance
- Pending Litigation
- Annual Progress Targets
- Personnel Matters

Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time. Further resolved the Board may take action on items discussed in executive session. The Board may be in executive session for approximately 60 minutes.

Voice Vote: All in favor: (9-0-0) Motion carried.

The Board entered into Executive session at 9:45 p.m.

The Board reconvened the Regular session at 11:05.

PERSONNEL /NEGOTIATIONS COMMITTEE – Mr. Aiken

All personnel actions are being taken by the recommendation of the Superintendent in accordance with 18A.

Motion by Dr. Erickson, seconded by Mr. Cassidy to approve the termination of Cindy Fulton, Davies School Paraprofessional effective November 19, 2014.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mr.

Mays Landing, NJ
November 18, 2014

Ciambrone, Mrs. Francis, Mrs. Melton, Mr.
Sacchinelli, and Dr. Erickson. (9-0-0)

Motion by Dr. Erickson, seconded by Mrs. Capone to approve the grievance and remove letters from paraprofessional files.

Roll Call Vote: All in favor: Mr. Aiken, Mrs.
Buchanan, Mrs. Capone, Mr. Cassidy, Mr.
Ciambrone, Mrs. Francis, Mrs. Melton, Mr.
Sacchinelli, and Dr. Erickson. (9-0-0)

ADJOURNMENT

Motion by Mr. Sacchinelli, seconded by Dr. Erickson, to adjourn the meeting.

Voice vote: All in favor: (9-0-0) Motion carried.

The Hamilton Township Board of Education meeting adjourned at 11:07 p.m.

Daniel Smith
Board Secretary

**MINUTES OF THE REGULAR SESSION MEETING
OF THE BOARD OF EDUCATION
HELD ON DECEMBER 2, 2014
HAMILTON TOWNSHIP PUBLIC SCHOOLS
Mays Landing, New Jersey
William Davies Middle School Library**

The Regular Meeting of the Hamilton Township Board of Education was called to order at 7:00 p.m. in the Michael H. Duberson Memorial Library at the William Davies Middle School by Dr. Anne Erickson.

**Call
To
Order**

Anne Erickson led the Pledge of Allegiance.

**Pledge of
Allegiance**

ANNUAL NOTICE OF MEETING

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and the Atlantic County Record and its affiliates and a notice posted with the Township Clerk on the Bulletin Board at the following locations: Mizpah Social Services Center, Mizpah Post Office, Mays Landing Post Office, Atlantic County Library as well as all the schools of the district. A mechanical device is being used to both audio-tape and video-tape this meeting.

The following members answered roll call: Mr. Eric Aiken, Mrs. Stephanie Buchanan, Mrs. Peggy Capone, Mr. Greg Cassidy, Mrs. Amelia Francis, Mrs. Kim Melton, Mr. John Sacchinelli and Dr. Anne Erickson. Quorum present.

**Roll
Call**

Members Absent: Mr. Greg Ciambrone

Also present Dr. Michelle Cappelluti: Superintendent of Schools
were: Mr. Daniel Smith: Board Secretary
 Mr. Eric Goldstein: Solicitor

V. APPROVAL OF MINUTES

Motion by Dr. Erickson, seconded by Mrs. Capone, to approve the following motions, as presented:

1. Approve regular and executive session minutes of the meeting of October 7, 2014, as amended.
2. Approve the regular session minutes of the Special Meeting of October 15, 2014, as amended.
3. Approve the regular and executive session minutes of the meeting

of October 21, 2014, as amended.

Mrs. Capone noted changes to the minutes and amended her vote on the corrective action plan approved on November 18, 2014. Mr. Aiken also noted changes to the minutes.

Roll Call Vote: All in favor #1 and #3: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (8-0-0)

Seven in favor #2: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mrs. Francis, Mrs. Melton, and Dr. Erickson. Abstained: Mr. Sacchinelli. (7-0-1)

VII. CORRESPONDENCE

None

VIII. PUBLIC COMMENTS

None

IX. BOARD MEMBER COMMENTS

Dr. Erickson reminded everyone about the PTA holiday shopping fundraiser taking place at the Hess School. She noted that volunteers for this fundraiser would be appreciated.

Mrs. Capone asked about the presentation on NJ Ask results. Dr. Cappelluti stated that the district must wait for the 30 day appeal window to close. She feels it will be around the third week of December. Mrs. Dagit noted that the information will be released with the School Performance Report and that is when the results should be shared with the public.

Mrs. Capone does not understand why the Department of Education has the information posted on their website and she would like to know who is responsible for the students who are not proficient. She noted that the parents of those students are taxpayers and she would like to know what services those students are receiving. She hopes that the next Board takes a serious look at the scores.

X. SUPERINTENDENT/STAFF REPORTS

Dr. Cappelluti noted the passing of Angelo Pappa who was a former Board member and a very supportive member of the community.

(A) Information Items

1. Dates to Remember

a. December 2, 2014 – Curriculum Committee Meeting – Davies School –

- 6:00 p.m.
- b. December 2, 2014 – Board of Education Meeting – Davies School – 7:00 p.m.
 - c. December 4, 2014 – Finance Committee Meeting – Board Office – 4:00 p.m.
 - d. December 4, 2014 – Transportation Meeting – Board Office – 4:30 p.m. (postponed)
 - e. December 11, 2014 – Facilities Committee Meeting – Board Office – 4:00 p.m. (Global Workforce)
 - f. December 11, 2014 – Personnel Committee Meeting – Board Office – 4:15 p.m. (*Postponed – New Date TBD*)
 - g. December 16, 2014 – Board of Education Meeting – Davies School – 7:00 p.m.
 - h. December 24-January 2, 2015 – Winter Recess – Schools Closed
 - i. January 6, 2015 – Regular and Re-Organization Meeting – Davies School – 7:00 p.m.

(B) Holiday Concerts:

♪ Davies School:

- December 4, 2014 – 7:00 p.m. at the Hess School

♪ Hess School:

- December 11, 2014 – 7:00 p.m. at the Hess School

COMMITTEES AND RECOMMENDATIONS

BUILDING/FACILITIES COMMITTEE – Mr. Sacchinelli

Motion by Mr. Sacchinelli, seconded by Mr. Cassidy, to approve the following motion, as presented:

1. To approve the 2014-2015 Emergency Management Plan.

Roll Call Vote: Seven in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mrs. Francis, Mrs. Melton, and Mr. Sacchinelli. Abstained: Dr. Erickson. (7-0-1)

Mr. Aiken asked Mr. Sacchinelli if a meeting has been scheduled with the company interested in the Duberson School. Mr. Sacchinelli noted the meeting will take place on December 11, 2014.

Mr. Aiken asked if a letter was sent to Volunteers of America. Mr. Goldstein noted that he has informed Volunteers that the Board is exploring all its' options.

Dr. Erickson asked Mr. Goldstein about selling the building to one company versus the other. Mr. Goldstein noted that public perception will be important and he thinks the public was clear that they do not want low income housing.

Dr. Erickson asked about selling the building to a company who may change the use of the building. Mr. Sacchinelli noted that this company would be using the building as a school setting, and Volunteers would use the building for housing.

Dr. Erickson asked if there was a sports aspect to the project. Mr. Sacchinelli noted that Mr. Baxter's foundation would help support pre-existing sports programs in the Township.

CURRICULUM COMMITTEE – Mrs. Melton

The following item is for discussion:

1. Hamilton Township School District's School-Wide Enrichment Program (SWEP) Curriculum, as per attachment Curriculum-1.

Dr. Erickson noticed some repetition in the objectives between kindergarten and first grade. She also feels it is important to have online safety, however she feels that beginning this in 5th grade is too late in the program.

Mrs. Dagit addressed the safety issue. She believes it is part of the technology curriculum in grades K through 8. She said she will look into this further. Mrs. Dagit noted that there are certain requirements by the Department of Education which need to

be met.

Mrs. Dagit stated that the Hess School did revise some of the curriculum this year. She will express to Mrs. Lamanteer that there may be some redundancy that needs to be addressed.

Mrs. Capone wanted an explanation of the in-class support program and pull out program focus on gifted and talented. Mrs. Dagit noted that it was describing the two components in the gifted and talented program. She noted there is school wide enrichment as well as a gifted program.

Mrs. Capone noted that she has difficulty with equal opportunity learning. She does not agree with the way the program works. Mrs. Dagit noted that what the Board is discussing is related to the SWEP Program and all children are given the same opportunity.

There was also discussion regarding modules and students attending the Book Fair. Mrs. Capone does not feel children should be taken away from enrichment programs to attend the Book Fair. Mrs. Dagit noted that this module helps the students with their library skills.

Dr. Erickson thanked Mrs. Dagit for all of her hard work in putting the program together.

FINANCE COMMITTEE – Mrs. Capone

The following items are for discussion:

1. Report of Receipts and Expenditures in accordance with 18A:17-8 and 18A:17-9 for the month of October, 2014. The Report of Receipts and Expenditures and the Secretary's Report are in agreement for the month of October, 2014, as per attachment Finance-1.

2. Board Secretary's Report for the period ending October 31, 2014. Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Hamilton Township Board of Education certifies that as of October 31, 2014, and after review of the Secretary's Monthly Financial appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, as per attachment Finance-2.
3. Interest Income for the month of October, 2014, as per attachment Finance-3.
4. Receipts for the month of October, 2014, as per attachment Finance-4.
5. Refunds for the month of October, 2014, as per attachment Finance-5.
6. Capital Reserve Interest for the month of October, 2014, as per attachment Finance-6.
7. Rental Income for the month of October, 2014, as per attachment Finance-7.
8. Miscellaneous Revenue for the month of October, 2014, as per attachment Finance-8.
9. The monthly Budget Summary Report for October, 2014 has been filed by the Board Secretary with the Hamilton Township Board of Education, as per attachment Finance-9.
10. Budget transfers in the amount of \$371,369.00, as per attachment Finance-10.
11. Superintendent's and Board Secretary's certification that they have reviewed all bills and purchase orders which are listed on the bill list, and hereby certify to the Board of Education that all purchase orders are sufficiently

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encumbered to cover the submitted bills, and further that all goods and services have been previously received.

12. Purchase orders issued for services, supplies and equipment in the amount of \$1,263,071.82, as per attachment Finance-12.
13. Bills and payroll in the total amount of \$1,168,106.55, as per attachment Finance-13:

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
10	General Fund	\$706.00
11	Current Expense	822,673.35
12	Capital Outlay	89,642.23
20	Special Revenue	22,499.98
50	Cafeteria	192,004.27
50	Kids' Corner	29,576.74
50	Community Education	7,875.60
50	Camp Blue Star	3,128.38

14. Staff attendance at seminars, workshops and conferences, including costs related to applicable reimbursable expenses, during the 2014-2015 school year, as per attachment Finance-14.
15. Contract from Rutgers for nursing students to complete their clinical education at the Hess School for the period December 1, 2014 through November 30, 2015, as per attachment Finance-15.

PERSONNEL- NEGOTIATIONS COMMITTEE – Mr. Aiken

All personnel actions are being taken by the recommendation of the Superintendent.

Motion by Mr. Aiken, seconded by Mr. Sacchinelli, to approve the following motion, as presented:

1. To approve a fieldwork placement for the 2014-2015 school year, as per attachment Personnel-1.
2. To approve a NJ Family Leave of Absence for Andrew Disque, Davies School Psychologist for the period November 12, 2014 through November 21, 2014 to care for his mother, as per attachment Personnel-2.

3. To approve a maternity leave of absence for Danielle Grimaldi, Hess School teacher. Mrs. Grimaldi is requesting to use sick time from March 16, 2015 through March 27, 2015 and Federal Family Leave from March 30, 2015 to the end of the school year with a return to work date of September 1, 2015, as per attachment Personnel-3.
4. To approve a maternity leave of absence for Katie Dooner, Hess School teacher. Mrs. Dooner is requesting to use sick time from March 30, 2015 through April 30, 2015 and NJ Family Leave from May 1, 2015 to the end of the school year with a return to work date of September 1, 2015, as per attachment Personnel-4.
5. To approve a maternity leave of absence for Kelly King, Hess School teacher. Mrs. King is requesting to use sick days from March 9, 2015 through March 20, 2015 and NJ Family Leave from March 23, 2015 to the end of the school year with a return to work date of September 1, 2015, as per attachment Personnel-5.
6. To accept a resignation notice from Amy Corson, Shaner School LDTC, effective November 26, 2014 with her last date of employment to be January 24, 2015, as per attachment Personnel-6.
7. To approve homebound instruction for the 2014-2015 school year, as per attachment Personnel-7.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (8-0-0)

Mrs. Capone noted that there was a Personnel Committee meeting held on October 15, 2014 and at that meeting one of

the personnel items was not approved. She noted the item was added to the agenda without proper approval from the committee.

POLICY COMMITTEE – Mrs. Buchanan

Motion by Mrs. Buchanan, seconded by Mr. Sacchinelli, to approve the following motion, as presented:

1. To approve the abolishment of Policy #1522 – School-level Planning on second reading.
2. To approve Policy #5305 – Health Services Personnel on second reading.
3. To approve Policy #5306 – Health Services to Nonpublic Schools on second reading.
4. To approve Regulation #5306 – Health Services to Nonpublic Schools on second reading.
5. To approve Policy #5308 – Student Health Records on second reading.
6. To approve Regulation #5308 – Student Health Records on second reading.
7. To approve Policy # 5310 – Health Services on second reading.
8. To approve Regulation # 5310 – Health Services on second reading.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (8-0-0)

9. Motion to approve Policy #5339 – Screening for Dyslexia on second reading.

Mrs. Buchanan noted that the policy will be revised once the State provides additional information.

Dr. Erickson would like to discuss what some of

the additional information might be. She feels it is a concern that grades three through eight are being ignored and she would like to see this addressed.

Mrs. Stecher noted that she understands the desire to exceed the law, and she stated the district is working now to meet the law. Mrs. Stecher noted that she would like to see the policy in place so the district can move forward with implementation. She noted that testing for students is now in place to identify the students who need assistance in this area and to determine what needs to be done to accommodate the students.

After discussion, Item #9 was pulled from the agenda.

Motion by Mrs. Buchanan, seconded by Mr. Cassidy, to approve the following motions, as presented:

10. To approve Policy #5530 – Substance Abuse on second reading.
11. To approve Regulation #5530 – Substance Abuse on second reading.
12. To approve Policy #5600 – Student Discipline/Code Conduct on second reading.
13. To approve Regulation #5600 – Student Discipline/Code of Conduct on second reading.
14. To approve Policy #8505 – Wellness Policy/Nutrient Standards for Meals and Other Foods on second reading.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (8-0-0)

TRANSPORTATION COMMITTEE - Mr. Ciambrone

Motion by Mr. Aiken, seconded by Mr. Cassidy, to approve the following motions,

as presented:

1. To approve club/activity trips for the 2014-2015 school year, as per attachment Transportation-1.
2. To approve South Jersey Chorus Trips as follows:
 - January 3, 2015 – Lenape High School
 - January 8, 2015 – Rowan University
 - January 16, 2015 – Lenape High School
 - January 23, 2015 – Eastern High School

The cost of these trips is to be determined and will be shared between Oakcrest, Absegami, Cedar Creek and Hamilton Township.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (8-0-0)

3. Jointure contract between Atlantic County Special Services School District and the Hamilton Township School District for the 2014-2015 school year for twenty Hamilton Township students being transported to Pilgrim Academy and Assumption Regional at a total cost \$17,680.00 with the breakdown as follows, as per attachment Transportation-3:

<u>Route#</u>	<u>Destination</u>	<u># of HT Students</u>	<u>Cost</u>
294	Pilgrim Academy	9	\$7,956.00
299	Pilgrim Academy	2	1,768.00
272B	Assumption Regional	9	7,956.00

RESOLUTIONS

None

SOLICITOR'S REPORT

None

UNFINISHED BUSINESS

Mrs. Capone noted that she has received a response from the Ethics Commission on the advisory opinion filed. She would like to know if the Board wants to discuss this.

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Dr. Erickson stated that there are still some questions the Solicitor may have. She would like to wait until the next Board meeting.

Mr. Aiken stated that he had not received a copy of ethics decision. Dr. Erickson noted she had the understanding that the Ethics Commission was to do this. Dr. Erickson provided a copy to Mr. Aiken and gave Mr. Smith a copy for Mr. Ciambrone.

Mr. Goldstein noted that he spoke to the NJSBA and Mrs. Capone has received a privately released opinion and the Board is waiting for a publicly released opinion which gives the Board the safety that they are doing everything correct.

Mrs. Capone feels that both of the Board members have been given enough time to respond. She feels the Board has been making mistakes and that the Ethics Commission would clear up this matter.

Mr. Aiken noted that he has always based his decisions on the Advisory Opinion. He has been told by both the previous solicitor and the present solicitor that he is doing things correctly. Mr. Aiken noted that he is not objecting to looking into this further to be sure he is voting properly.

NEW BUSINESS

None

PUBLIC COMMENTS

Mrs. Dagit wanted to inform Mrs. Capone that she has tried to access scores on the State website and was unable to do so. She would like to confirm the date of the scores that Mrs. Capone saw listed. Mrs. Dagit stated that she is of the understanding that the scores have not yet been released.

Dr. Erickson noted that she will forward the link to Mrs. Dagit and Dr. Cappelluti for them to review.

EXECUTIVE SESSION

Motion by Dr. Erickson, seconded by Mr. Cassidy, to enter into Executive session.

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be

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excluded from that portion of the meeting involving discussion of:

- HTEA Negotiations
- Other items rendered confidential by operation of law.

Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time. Further resolved the Board may take action on items discussed in executive session. The Board may be in executive session for approximately 30 minutes.

Roll Call Vote: All in favor: Mr. Aiken, Mrs. Buchanan, Mrs. Capone, Mr. Cassidy, Mrs. Francis, Mrs. Melton, Mr. Sacchinelli, and Dr. Erickson. (8-0-0). Motion carried.

Mrs. Melton exited the meeting at 9:40 p.m.

The Board entered into Executive session at 9:40 p.m.

The Board reconvened the Regular session at 10:31.

ADJOURNMENT

Motion by Dr. Erickson, seconded by Mrs. Francis, to adjourn the meeting.

Voice vote: All in favor: (7-0-0) Motion carried.

The Hamilton Township Board of Education meeting adjourned at 10:31 p.m.

Daniel Smith
Board Secretary

NJ Single Accountability Continuum (NJQSAC)

District Performance Review - School Year 2014-15

District Information and Score Summary

District Name and CDS #	Hamilton Township (1940)
County Name	Atlantic
District Superintendent Name	Michelle M. Cappelluti, Ed.D.
District Superintendent Email Address	cappellutim@hamiltonschools.org
District Mailing Address	1876 Dr. Dennis Foreman Drive, Mays Landing, NJ 08330

DPR Area	District Score	County Score
Instruction and Program	73%	0%
Fiscal Management	100%	0%
Governance	100%	0%
Operations	100%	0%
Personnel	100%	0%